

Members present:	Mr Simon Ridge (Chair)	Government member
	Mr Simon Bennison	Industry member
	Mr Andrew Chaplyn	Government member
	Mr Chris Davis	Expert member
	Ms Adrienne LaBombard	Industry member
	Mr Glenn McLaren	Union member
	Mr Martin Ralph	Expert member
	Mr Greg Stagbouer	Expert member
	Mr Rob Watson	Industry member
Attendees	Dr Su Ho (For Agenda Items 2.3 and 2.4)	Department of Mines and Petroleum
	Mr Grant Akesson Mr Gino Marinucci (For Agenda Item 3.0)	Mental Health Commission Mental Health Commission
Observers	Mr Aaron Bender	Department of Mines and Petroleum
	Mr Peter Payne	Department of Mines and Petroleum
Executive Officer:	Mr Doug Brown	Department of Mines and Petroleum

Meeting Business	Decision/Action
<p>1.0 ADMINISTRATION</p> <p>1.1 Opening – 8:02am</p> <p>The Chair opened the meeting advising members that proceedings will be recorded for minute taking purposes with the recording being erased once the minutes are confirmed.</p> <p>1.2 Apologies</p> <ul style="list-style-type: none"> • Ms Peta Libby (Expert member) • Mr Stephen Price (Union member) • Mr Gary Wood (Union member) <p>1.3 Confirmation of meeting agenda</p> <p>1.4 Declarations of conflict of interest with agenda items</p> <p>1.5 Confirmation of the meeting minutes of 26 November 2015</p> <p>1.6 Other business</p> <p>2.0 ACTION ITEMS ARISING FROM THE MEETING OF 26 NOVEMBER 2015</p> <p>2.1 Action Point One</p> <p><i>Mine Safety And Inspection Levy And Safety Data Auditing</i> An article to be placed in the next issue of the Resources Safety Matters magazine on the revised scope of the mine levy auditors.</p>	<p>Apologies noted.</p> <p>Agenda confirmed.</p> <p>No conflicts of interest were declared.</p> <p>Minutes confirmed.</p> <p>See Agenda Item 8.0.</p>

The February 2016 issue of the *Resources Safety Matters* magazine will contain the article as requested.

Noted.

2.2 Action Point Two

Guideline for Endorsement – Isolation of Hazardous Energies Associated with Plant in Western Australian Mining Operations
Electronic copies of the two lists to be circulated to members.

Done as requested.

Noted

[Dr Ho joined the meeting for Agenda Items 2.3 and 2.4.]

2.3 Action Point Three

Guideline for Endorsement – Isolation of Hazardous Energies Associated with Plant in Western Australian Mining Operations
MIAC with the assistance of the Department to develop a process to schedule and vet external documents presented to it for endorsement.

Dr Ho spoke of a list of WA codes of practice and guidance material currently in effect in WA (Attachment A). Members were told of the factors to be taken into consideration when choosing a code of practice or a guideline (Attachment B). Members were asked to provide the Department with a list of their priority areas so that any gaps in what is already published are identified and addressed. The gaps may be filled using material from elsewhere after it has been amended to suit WA mining practices. MIAC's endorsement will be sought for any new or amended publications.

Action Point One
Resend to members the list of publications compiled by Dr Ho and the slide presentation.

Industry advised it would be seeking feedback from constituents when compiling its priority list to be submitted to the Department. It was agreed that when developing priority areas, attention should be given to reports on fatalities and serious injuries.

The Chair advised members that the current codes of practice and general guidelines will continue to be valid after the proposed work health and safety resources legislation comes into effect. A priority will be given to developing guidance material for Principal Management Hazard Plans and Safety Management Systems (SMS).

Mr Ralph informed members of the pending release of ISO 45001 Standard titled "*Occupational health and safety management systems*" which is likely to be released in October 2016. Given this, he urged any work on SMS guidance material should take into account the content of that publication. The Chair made the point that such Standards tend to be designed for large mining operations requiring the development of guidance material for small scale mining enterprises.

2.4 Action Point Four

Working in Isolated Areas – Guidance material
Members are to provide Dr Ho with comments as to the scope and content of the proposed guideline.

Dr Ho informed members of the high quality of comment received for the content of the proposed guideline. She described the progress made to date and that of the next phase in drafting the publication.

Noted.

[Dr Ho departed the meeting.]

2.5	Action Point Five	<u>Principal Hazard Management Plans (PHMP)</u> Circulate to members the glossary of terms produced by Safe Work Australia, New Zealand and IFAP.	Done as requested.	Noted.
2.6	Action Point Six	<u>Tyre Safety Guideline</u> Remove the Tyre Safety Guideline from the Action Register.	Done as requested.	Noted.
2.7	Action Point Seven	<u>Parliamentary Inquiry into impact of Fly-In Fly-Out (FIFO) work on mental health</u> a) The Chair to will write to the Mental Health Commission.	Done as requested.	Noted.
		b) Invite a representative the Mental Health Commission to attend the next MIAC meeting.	Done as requested.	Noted.
		c) Arrange for the next issue of the Resources Safety Matters magazine to mention the CMEWA's publication.	The September 2015 issue of the Resources Safety Matters magazine referred to the publication endorsed by the Chamber of Minerals and Energy. A link to the publication was also placed on the Department's website.	Noted.
		d) The issue of mental health and FIFO work be added to the Action Register.	Done as requested.	Noted.
2.8	Action Point Eight	<u>Department of Mines and Petroleum – Mental Health Strategy Template</u> The Department to add an explanation to the checklist.	Done as requested.	Noted.
2.9	Action Point Nine	<u>Underground ventilation and nano Diesel Particulate Matter</u> a) Add the issue to the Action register	Done as requested.	Noted
		b) The Chair to write to Professor Jones advising of MIAC's support.	Done as requested.	Noted
2.10	Action Point Ten	<u>Letter from Chair of NSW's Mine Safety Advisory Council</u> The Chair to write to Mr Scully.	Done as requested.	Noted.

2.11 **Action Point Eleven**

MIAC's Operational Plan

Members to provide feedback to the Executive Officer before the next meeting.

No feedback was received from members prior to this meeting.

Noted

(The Operational Plan is considered under Agenda Item 4.0.)

2.12 **Action Point Twelve**

Standing Agenda Item: Mines Safety Statistics

The Executive Officer to obtain the statistical data requested and send out of session.

Done as requested.

Noted.

2.13 **Action Point Thirteen**

Standing Agenda Item: Mines Safety Statistics

The Chair to enquire if a dashboard can be created for MIAC members.

The Chair informed members the Department advised it was possible to create a dashboard for MIAC members. However, before the Department can begin the project, members need to determine what forms of safety statistics is required as the dashboard will only allow a small amount of flexibility in the forms of data provided. This matter will be tabled at the next MIAC meeting.

Action Point Two
Members to advise the Executive Officer of the forms of data required before the next meeting.

2.14 **Action Point Fourteen**

OSH Professional Capability Framework

The Executive Officer to provide members with the web link.

Done as requested.

Noted.

3.0 GOVERNMENT RESPONSES TO THE INQUIRY INTO THE IMPACT OF FIFO WORK ON MENTAL HEALTH

[Mr Akesson and Mr Marinucci of the Mental Health Commission (MHC) joined the meeting.]

The Chair welcomed Mr Akesson and Mr Marinucci to the meeting and spoke of the need for MIAC and the MHC to identify a way forward to address specific recommendations arising out of the Parliamentary Inquiry.

Mr Akesson and Mr Marinucci gave an overview on the work of the MHC in relation to suicide prevention programs. Members were told the MHC has engaged Ms Sue Crook to develop a set of standards and an accreditation process to help businesses engage with workers on mental health issues. The Chair suggested any such approach should involve a broad spectrum of views including those from the Chamber of Minerals and Energy (CME) and the Association of Mining and Exploration Companies (AMEC).

Action Point Three
Industry members to liaise with Ms Crook and report back to MIAC.

The Chair proposed the publication by the CME and the Mineral Council of Australia, *Blue Print for Mental Health and Wellbeing* could be used as a basis for any guidance material on the topic.

(See, <https://www.cmewa.com/images/files/policy/people-and-communities/Mental-Health-Blueprint.pdf>)

Industry advised that the Blueprint is intended as a continuous improvement framework and may not translate directly into guidance material. Industry also noted the need for flexibility of any guidance material given the variety of mining and exploration operations.

Mr Ralph informed members he will be meeting with the Chair of FarmSafe and will report back to MIAC as to the approach taken by the agricultural industry on suicide prevention and mental health.

The guests told the meeting that MHC would welcome MIAC's support in helping it address mental health issues in the workplace by providing feedback on programs under development and promoting mental health programs in the resources sector. The MHC also considers MIAC would be useful in identifying gaps in its programs relating to abuse of drugs and alcohol in the workplace.

It was agreed that the MHC be given a standing invitation to attend future MIAC meetings whenever consideration is given to the recommendations of the Parliamentary Inquiry.

Industry cited the value of MHC using information from the national data base and the outcomes of two enquiries conducted in Queensland. It also considers any research on mental health in the workplace should be evidence based and be informed by this research.

Industry noted a number of the responses by Government to the Inquiry's recommendations recognise the need for further research to be undertaken.

The Chair spoke of a baseline survey being conducted by the Department on psycho-social programs in place in mining operations. A copy of the audit material will be provided to the MHC for its information. (See also Other Business 8.1.)

It was agreed that a matrix is developed to assist MIAC in its deliberations of the recommendations from the Parliamentary Inquiry. It was also agreed to invite a representative from the Western Australian Association for Mental Health (WAAMH) to the next meeting to assist in scoping out what resources are available and where those resources can be found.

Discussion followed on the cyclable nature of the mining industry and its possible effects on mental health. Members were told the MHC was aware there are a number of factors aside from that above which influence mental health particularly age, state of mind, employment opportunities and the existence of problematic behaviours.

On behalf of members, the Chair thanked Mr Akesson and Mr Marinucci for their attendance at the meeting.

[Mr Akesson and Mr Marinucci departed the meeting.]

4.0 MIAC's OPERATIONAL PLAN

The Chair noted the draft operational plan containing comments from Ms Libby which was first tabled at the meeting on 26 November 2015. No other comments were received from members.

The Chair invited comments from members before the draft document was put to the meeting for endorsement. Industry responded by raising an issue with the wording in (a) in the third Strategic Goal, "*Matters are referred to MIAC for its information and advice*". Members agreed to amend the wording to read, "*Matters are referred to MIAC for its input, review, information and advice*".

Members endorsed the operational plan subject to the amendment being made.

5.0 DEPARTMENT'S DOCUMENT STORAGE/MANAGEMENT POLICY

The Chair described the measures taken by the Department in record keeping of MIAC related documentation. Members were assured that the Department complies with the requirements of the *State Records Act 2000*.

Action Point Four
Mr Ralph to report back to MIAC.

Action Point Five
MHC to be invited to MIAC meetings when the recommendations from the Parliamentary Inquiry are considered.

Action Point Six
Provide the MHC with a copy of the Department's mental health audit material.

Action Point Seven
Develop a matrix of the Parliamentary Inquiry's recommendations.

Action Point Eight
The Chair to invite the WAAMH to the next MIAC meeting.

Action Point Nine
Amend the words in the third Strategic Goal as requested.

Noted.

Members discussed what papers should be referenced in the minutes. It was agreed that details of papers referenced at a meeting would be recorded in the minutes. Presentations made at the meeting would be made part of the minutes unless members agree otherwise. Industry expressed concern at the growing complexity of the minutes and noted that transparency relates to their usefulness in assisting people to find information that is relevant to them.

At this point in the meeting, members discussed the frequency the Action Register is tabled at meetings. Members were told there was a consensus in 2014 to table the Action Register at every second meeting. After discussion, members agreed that the Action Register should be tabled at all future MIAC meetings.

6.0 **STANDING AGENDA ITEM: WORK HEALTH AND SAFETY (RESOURCES) BILL**

The Chair provided an update on the progress of the Work Health and Safety (Resources) Bill (WHS(R) Bill) advising it is currently in the process of being drafted by Parliamentary Counsel. The Bill needs to be before Parliament before drafting of the regulations can commence.

Mention was made of a series of workshops being planned on specific issues related to the draft legislation. There will be one on 10 March 2016 dealing with statutory positions and competencies.

Members noted that the Decision Regulatory Impact Statement (RIS) relating to the WHS(R) Bill has been released. It was requested that a link to that document be sent to members.

7.0 **STANDING AGENDA ITEM: MINES SAFETY STATISTICS**

Members noted the mines safety statistics provided which constitute the most recent figures available to the Department.

8.0 **OTHER BUSINESS**

8.1 Psychosocial Harm Checklist – Audit of mining operations

The Chair again spoke of the base line survey being conducted by the Department's mining inspectorate with the aim of collecting information on what programs are in place in mining operations to assist workers. Members were told Departmental inspectors are only concerned in collecting information for the survey and not taking compliance action on the issue during the survey period. Results of the survey will be tabled at MIAC for its consideration.

The Chair also mentioned a guide being prepared by the Department on psychosocial issues is currently being reviewed by a psychologist. This will be presented to MIAC for endorsement.

8.2 Resignation of Mr Watson from MIAC

The Chair announced the resignation of Mr Watson from MIAC. The meeting was told Mr Watson was a founding member of MIAC when it was established in 2005. He was one of two representatives of the Chamber of Minerals and Energy with his first term ending in 2009. Mr Watson was renominated to MIAC in 2012 serving in the same capacity up to the present.

Mr Watson was thanked for his contribution to the work of MIAC and given a round of applause.

8.3 Nano Diesel Particulate Matter (nDPM)

Mr Davis spoke of an alliance being formed between the WA School of Mines and CRC Mining in Queensland looking at the issue of nDPM. The Chair informed members of a working group being formed under the auspices of the Department to consider research conducted in nDPM and identify any gaps in that research. The working group would map out the direction the Department should take on the issue and be made up of representation from academia, Government and

Action Point Ten
MIAC's Rules of Operation to reflect the changes to the minutes as requested.

Action Point Eleven
The Action Register to be tabled at all future meetings.

Action Point Twelve
Members to be sent a link to the Decision RIS for the WHS(R) Bill.

Noted.

Noted.

Noted.

Noted.

interested parties from MIAC.

8.4 High Risk Work Licences (HRWL)

Mr Ralph enquired as to outcomes of discussions between the Department and the Commission for Occupational Safety and Health (the Commission) on how HRWL will be managed in the future. The Chair advised the issue is still before the Commission which is identifying problems with the current system of HRWL training. The meeting was told Safe Work Australia is also looking at HRWL related issues.

Noted.

Mention was made of the quality and availability of training issues in the areas of rigging, scaffolding and drill skills. It was noted that a shortage of training providers offering courses in drill skills could adversely affect WA in the event of a surge in activity in exploration.

9.0 NEXT MEETING

The next scheduled meeting of MIAC is to take place on 14 April 2016. MIAC will meet in Room 603, 6th Floor, 1 Adelaide Terrace, East Perth unless notified otherwise.

Noted.

10.0 CLOSURE

The meeting closed at 10:15am.

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