



MINERAL TITLE APPLICATIONS AND TRANSACTIONS DURING DECEMBER AND JANUARY OFFICE CLOSURE PERIOD

The Department of Mines, Industry Regulation and Safety will close all its offices (Perth and Regional) from Monday 24 December 2018 to Wednesday 2 January 2019. Normal services will return on Thursday 3 January 2019.

During this period special arrangements are being implemented to ensure the integrity of the priority provisions for tenement applications and renewals under the Mining Act 1978. These arrangements apply to over the counter and online transactions.

Tenement renewals:

Letters have been mailed to holders of tenements that expire or are due for renewal during the period Monday 24 December 2018 to Wednesday 2 January 2019 advising them to submit relevant applications and documents prior to this period. According to Departmental records, there are 31 tenements in this category.

Online transactions including tenement applications:

During the period, online transactions (see screen capture below) will not be possible.

1. Sections 1, 2 and 3 will be disabled (greyed out). Tenement searches and rental payments will still be available.
2. Section 4, incomplete transactions will be disabled. This is to stop incomplete transactions from being processed after 4:30pm (AWST), 21 December 2018.
3. Section 5, 'Your cart' will be cleared (for all affected users) at 4:30pm (AWST), 21 December 2018.

The changes above will automatically come into effect at 4:30pm (AWST), 21 December 2018 and revert back at 8:30am (AWST), 3 January 2019.

The screenshot shows the eMTS website interface. At the top, there is a navigation bar with links: Home, Tenement Register, Online Transactions, Enquiry, Admin, and Help. The main content area is titled 'Online Transactions' and is divided into several sections:

- I would like to ...**: Contains links for Tenement Searches (1), Transactions (2), Form Relodgement (2), Rental Payments, and Documents (3).
- Previous Transactions**: Shows 'Incomplete' transactions (4) with a table containing 'Tenement Application' (Sub ID: 201712) and 'Tenement Transfer' (Sub ID: 198678). It also shows 'Submitted' transactions (No Records), 'Orders' (with a table of 4 orders), and 'Rental Payments' (No Records).
- Your Cart**: Shows 5 items in the cart, but the table below it is empty (No Records).
- Documents Awaiting Submission**: Shows a table with columns for Description, Lead Tenement, and Sub ID, with 'No Records' below it.

A red-bordered note box on the right side of the page contains the following text:

Note:
The Department will be closed from Monday 24th December 2018 to Wednesday 2nd January 2019.
The 'Transactions, Form Relodgement and Documents' sections of this page will be unavailable from 4:30pm (AWST) on Friday 21/12/2018 until 8:30am (AWST) on Thursday 3/01/2019 when normal service resumes.

Over the counter hard copy transactions

These will not be possible from Monday 24 December 2018 to Wednesday 2 January 2019. Normal office services will resume from 8:30am (AWST) on Thursday 3 January 2019.