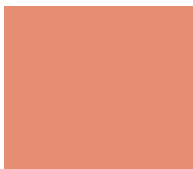




Application for a dangerous goods vehicle licence

Applying for or amending
a dangerous goods
vehicle licence



Applying for a licence

Resources Safety wants to ensure that the transport of dangerous goods is undertaken with minimal risks to the community.

Semi-trailers, rigid trucks and tankers transporting dangerous goods in receptacles greater than 500 L/kg must be licensed. Prime movers and dollies do not require licensing; however these vehicles must be maintained in a roadworthy condition at all times.

Drivers and vehicles transporting intermediate bulk containers (IBCs) do not require licensing if the total capacity on the vehicle is no more than 3,000 litres and they are not filled or emptied on the vehicle.

Licences are issued for 3 years and persons who wish to license a vehicle to transport dangerous goods in bulk must:

- ensure that the vehicle and its operation complies with the Australian Dangerous Goods Code, 7th edition (ADG7) and the Dangerous Goods Safety (Road and Rail Transport of Non-explosives) Regulations 2007;
- provide evidence that the vehicle is licensed under the *WA Road Traffic Act 1974*;
- obtain the relevant public liability insurance;
- prove the vehicle is roadworthy; and
- apply for the licence and pay the fees.

Dangerous goods vehicle licences can only be issued in the name of the registered owner of the vehicle. It is for this reason the application must be supported by a copy of the vehicle registration licence.

Vehicles not registered in WA

Vehicles that are licensed in another State or Territory of Australia for the transport of dangerous goods are taken to be similarly licensed in this State while the dangerous goods licence remains valid.

Vehicles that fall into either of the following categories can be licensed to transport dangerous goods in Western Australia and are exempt from being registered under the *WA Road Traffic Act 1974*.

- Vehicles weighing 4.5 tonnes or over registered under the *Federal Interstate Road Transport Act 1985*
- Vehicles registered in another State or Territory of Australia.

Existing dangerous goods vehicle licences

Many applicants have more than one vehicle used in the bulk transport of dangerous goods. The regulations require applicants to notify the Chief Officer at the time of application of the details of other dangerous goods vehicle licences held.

Transport of ammonium nitrate

Substances containing more than 45% ammonium nitrate are classified as security risk substances (SRS). The transport of SRS is now covered under the Dangerous Goods Safety (Security Risk Substances) Regulations 2007.

Any vehicle used for the transport of SRS will need to be covered under a Dangerous Goods Vehicle Licence and the operator will also need to hold an SRS Transport Licence. The latter is an umbrella type licence for one or many vehicles that are used for the transport of SRS.

The main focus of the SRS regulations is on the security of ammonium nitrate and operators must prepare and lodge a security plan to demonstrate that all aspects of their operation can be performed in a safe and secure manner. Furthermore, any driver with unsupervised access to ammonium nitrate must:

- hold a current Dangerous Goods Drivers Licence;
- hold a Dangerous Goods Security Card (DGSC); and
- be recorded by their employer as a secure employee.

More information on the SRS Transport Licence, and the DGSC for drivers can be found in the Application for an SRS Transport Licence on the Resources Safety website.

Integrity information

The regulations do not allow the Chief Officer to grant a licence if a court, anywhere in Australia, has issued an order that prohibits the applicant from involvement in the transport of dangerous goods by road. Applicants are asked a question on this matter in the application.

Public liability insurance

The owner must not use or permit the vehicle to be used to transport a placard load unless it is covered by a policy of insurance of at least \$5,000,000 as required by the Dangerous Goods Safety (Road and Rail Transport of Non-explosives) Regulations 2007. This includes cover for property damage, personal injury and other damage arising out of any fire, explosion, leakage, or spillage of the dangerous goods in, or from, the container transported on the vehicle. It also is to include the costs incurred by a government authority in a clean-up resulting from any of the above actions.

Emergency responders

From 1 March 2009, a prime contractor transporting a placard load of dangerous goods in Western Australia must either:

- be an approved emergency responder; or
- have a contract with an approved emergency responder.

The role of the emergency responder is to control the clean-up response that may result from an incident involving a road vehicle transporting the dangerous goods. For further information on emergency responders please see the reference material list at the end of this section.

Obligations of the licensee

Licence holders must comply with the provisions of the *Dangerous Good Safety Act 2004* and Regulations and ADG7, including but not limited to such matters as:

- safe operations of licensed vehicles and associated equipment
- licensing of drivers and provision of documentation
- reporting of dangerous goods transport incidents
- packing and placarding
- approved transport routes
- emergency responder requirements
- compliance with any licence conditions.

A licensee must also inform the Chief Officer within 14 days of becoming aware of any information that differs in a material way from that given in the original application for a licence or renewal of a licence.

Such changes may include any of the following and another application form must be completed:

- a move to personalised plates
- change of engine number or chassis number
- changes to the classes of dangerous goods being transported
- change to the location where vehicle is normally garaged (this is important for inspection purposes)
- the vehicle owner becoming prohibited by a court order from being involved in the transport of dangerous goods
- the vehicle no longer being roadworthy

Any notification of changes to the postal address provided in the application for a Dangerous Goods Vehicle Licence must be in writing, either by letter or email, quoting the licence number and vehicle registration.

There are no additional costs for amending a licence.

Transfers of licence

The regulations allow for the transfer of a dangerous goods vehicle licence to another party that has purchased the vehicle. Within 21 days of the business transfer, the new owner must:

- lodge an application with Resources Safety for the transfer of the dangerous goods vehicle licence;
- attach a copy of the vehicle registration licence (that show the name of the new owner and the vehicle details); and
- attach the dangerous goods licence (obtained from the previous owner).

There is no charge for the licence transfer but applicants should take note of the licence expiry date as it may be appropriate to arrange a renewal if there is less than two months before the licence is due to expire.

If the licence in question is not current then transfer is not permitted. In these situations an application by the new owner will be dealt with in the same manner as any other new application.

References

For further information please see:

- *Dangerous Goods Safety Act 2004*
- Dangerous Goods Safety (Road and Rail Transport of Non-explosives) Regulations 2007
(download copies of the Acts and regulations free on the State Law Publisher's website at www.slp.wa.gov.au)
- Australian Dangerous Goods Code 7th edition
(available from www.canprint.com.au or Can Print, tel: 1300 889 873 or downloadable from the National Transport Commission website - www.ntc.gov.au)
- Australian Standard AS2809 - Road tank vehicles for dangerous goods
(available from SAI Global. Phone: 13 12 42 or www.saiglobal.com/shop or GPO Box 5420, Sydney 2001)
- Application for a Dangerous Goods Driver Licence
- Application for an Explosives Transport Licence
- Application for an SRS Transport Licence
- DGS Guidance Note T02/08 - Dangerous goods transport documents
- DGS Guidance Note T03/08 - Safety equipment for road vehicles
- DGS Guidance Note T07/08 - Road transport in receptacles of 500 L or kg or less
- DGS Guidance Note T08/08 - Road transport in receptacles of more than 500 L or kg
- DGS Guidance Note T09/09 - Routes, stopping and bulk transfer
- Accreditation of responders to dangerous goods emergencies, April 2008
- Application for accreditation as an emergency responder to dangerous goods incidents
- DGS Guideline 2008 - Reporting dangerous goods incidents
- Schedule of prescribed fees and charges for dangerous goods
(available from www.dmp.wa.gov.au/ResourcesSafety)

Compliance

The technical requirements for vehicles designed to carry dangerous goods are contained in ADG 7 and the Dangerous Goods Safety (Road and Rail Transport of Non-explosives) Regulations 2007. All tanks and bulk containers require Resources Safety approval. Resources Safety provides information on vehicle specifications and other requirements for road transport of dangerous goods.

Vehicle rollover devices

If the vehicle is intended to transport flammable cargo (Division 2.1, Classes 3 and 4), a vehicle rollover device (VRD) must be fitted to the prime mover or rigid vehicle that provides the propulsion, as per Australian Standard AS 2809 Road tank vehicles for dangerous goods. (Prime movers pulling tankers constructed prior to 2000 and rigid vehicles constructed prior to 2000 do not have to be retrospectively fitted with a VRD.)

Tanker approval number

The applicant must refer to the compliance plate that shows compliance with Australian Standard 2809 Parts 1, 2, 3, 4, 5, or 6 to get the approval number.

Most dangerous goods (DG) tankers are manufactured in Victoria, Queensland or Western Australia. The following

approval number types are issued by the different States:

- Victoria — VDGT followed by three or four numbers
- Queensland — QRT followed by three numbers
- New South Wales — DG2/XXX (reference no.) YYY (approval type code)
- Western Australia — DG class number, then 6 (for WA) followed by six numbers

(e.g. 36010105 means a Class 3 tanker (first number), WA approval (second number), first unit of that design that was built (third and fourth numbers used for the unit number), first design approval number issued that year (fifth and sixth number), year of design approval 2005 (seventh and eighth number).

For all tankers please provide a copy of the document issued by the relevant competent authority that verifies the approval number.

If the approval number is not one of the above types, you must obtain written confirmation of the approval number from the relevant competent authority in Australia.

Resources Safety may inspect the vehicle for compliance and information will be sought on where the vehicle is normally garaged.

Prove the vehicle is roadworthy

The vehicle must pass a roadworthiness inspection conducted by the Department of Transport (DOT), a DOT accredited agent or an interstate equivalent. The applicant must submit the original (not more than six months old) DOT Inspection Certificate

(MR1). MR1 is not required for a new vehicle in its first year of registration.

The applicant must provide a copy of the vehicle registration licence issued by the relevant authority.

Application form

Complete the application form, including the checklist and attach all the required information. **Lodgement of an incomplete application may increase the time it takes to issue you with a licence and deficient applications may be returned to the applicant.**

NOTE: Please refer to the schedule of fees on the Resources Safety website for the current fee applicable to this application.

Tel: (08) 9358 8001
 Fax: (08) 9358 8000
 Email: rsdclientservices@dmp.wa.gov.au
 Website: www.dmp.wa.gov.au/ResourcesSafety
 for fees, forms, FAQ's, guidance material and publications.



Government of **Western Australia**
 Department of **Mines and Petroleum**
 Resources Safety

Application no. *(office use only)*

Application for a dangerous goods vehicle licence

Dangerous Goods Safety Act 2004
Dangerous Goods Safety (Road and Rail Transport of Non-explosives) Regulations 2007

ABN: 69 410 335 356

1. What are you applying for? (please tick one)

A new licence (N)

Classes / Divisions of dangerous goods transported (tick the boxes that apply) 2 2.1 3 4 5 5.1 6.1 8 9

Please list the numbers of any other dangerous goods vehicle licences held

DVB	DVB	DVB	DVB
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(If insufficient space please attach a separate sheet)

Amendment to an existing licence (A) Licence no.

Briefly describe the amendment(s) required to the licence. Outline products to be added/deleted in this space:

Transfer of licence (T) (to be completed by new owner within 21 days of vehicle transfer)

- Copy of vehicle registration licence to be attached.
- Existing dangerous goods vehicle licence to be attached (obtain from previous owner)

2. Registered vehicle owner/lessee (as shown on vehicle registration licence)

Name on vehicle registration licence

ABN

Phone

Facsimile

Email

Mobile

Residential address

Unit no. Street no. Lot no. Street

Town/suburb State Postcode

Postal address (only complete if different from above)

Unit no. Street no. Lot no. Street

PO box no. Town/suburb State Postcode

3. Vehicle details

Plate number	<input type="text"/>	Licence expiry date	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
State in which vehicle licensed	<input type="text"/>	<input type="text"/>	<input type="text"/>				
Make	<input type="text"/>	Body type	<input type="text"/>				
Engine no. (if applicable)	<input type="text"/>		Chassis/MIN	<input type="text"/>			
State in which vehicle manufactured	<input type="text"/>	<input type="text"/>	<input type="text"/>	Year of manufacture	<input type="text"/>	<input type="text"/>	<input type="text"/>

4. Vehicle location (where it is normally garaged)

Business / trading name (if applicable)	<input type="text"/>						
Property name (if applicable)	<input type="text"/>						
Phone	<input type="text"/>	Facsimile	<input type="text"/>				
Street address							
Unit no.	<input type="text"/>	Street no.	<input type="text"/>	Lot no.	<input type="text"/>	Street	<input type="text"/>
Town/suburb	<input type="text"/>			State	<input type="text"/>	Postcode	<input type="text"/>

5. Tank approval (for tankers only)

Year of manufacture	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Tank serial no.	<input type="text"/>	
Approval no. (see Compliance – information section)	<input type="text"/>						
Date of last pressure-tightness test for hatches, vents and valves (except for pressure vessels)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

6. Integrity information

Is the applicant prohibited by a court order from involvement in the transport of dangerous goods by road? Yes No

If 'yes', please attach a copy of the court order.

7. Insurance

Have you obtained a minimum of \$5,000,000 public liability insurance in accordance with Part 18 of the Dangerous Goods Safety (Road and Rail Transport of Non-explosives) Regulations 2007? Yes No

8. Declaration

I certify that this vehicle fully complies with all relevant requirements of the Australian Dangerous Goods Code 7th edition.

Name Position

Signature of applicant

Date / /

Note: The person signing must be the owner, or a senior person in the company that owns the vehicle and must be familiar with the vehicle specifications.

9. Checklist (please tick the boxes to ensure your submission is complete)

- Application form completed and signed
- An original Department of Transport (MR1) inspection certificate (not more than six months old)
- A copy of the vehicle registration licence issued under Part III of the *WA Road Traffic Act 1974* or under the *Federal Interstate Road Transport Act 1985* (for N and T applications and for A applications where vehicle registration details are effected)
- A certified copy of a court order prohibiting involvement in the transport of dangerous goods by road (if applicable)
- A copy of the design approval document (tankers only)
- Payment of licence fee

Incomplete applications cannot be processed and will be returned.

Licences cannot be issued over the counter. Please post applications to the Department of Mines and Petroleum - Resources Safety. The processing time for compliant applications that do not need complex internal assessment is 20 business days.

10. Payment details

Please forward your application and remittance by mail to:

Resources Safety — Department of Mines and Petroleum
100 Plain Street, EAST PERTH WA 6004

Application no. *(office use only)*

Cheques and money orders should be made payable to: Department of Mines and Petroleum

Dangerous goods vehicle licence

Complete this section if paying by credit card

Card number Expiry date /

Card type *(please tick)* Mastercard Visa

Cardholder's name

Amount Signature

Phone number of card holder Date signed / /