



# Application for an explosives supply licence

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Applying for or amending  
an explosives supply  
licence



# Applying for a licence

Resources Safety wants to ensure that people storing and supplying explosives (includes sale) in Western Australia do so without creating risks to the community. Stringent criteria apply to where and how explosives are stored and sold, and all magazines and other facilities used for the storage of explosives must comply with relevant standards.

The Explosives Supply Licence is valid for three years, and authorises the holder to possess and supply authorised explosives, to individuals or companies that have legal authority to possess explosives.

## Who can legally sell explosives?

Any individual, body corporate or partnership undertaking any of the following activities will need to obtain an Explosives Supply Licence:

- the sale within Australia of authorised explosives that are not otherwise exempt under the Dangerous Goods Safety (Explosives) Regulations 2007. Examples of operators that will require this type of licence include:
  - firearms and sporting goods stores selling ammunition propellant and/or black powder
  - general co-op and hardware stores selling small quantities of blasting explosives and detonators to shotfirers
  - hobby stores selling model rocket motors where NEQ of propellant is greater than 5g
- the sale of authorised explosives even if by 'consignment only'
- Companies who manufacture explosives in Western Australia and wish to sell the product in Australia

A licence will only be issued if certain eligibility requirements are met. Individual applicants or persons nominated by a body corporate as being responsible for the safety and security of explosives held under the licence, must satisfy Resources Safety they:

- are 18 years of age or over;
- possess a current WA Dangerous Goods Security Card;
- have the necessary qualifications, experience and knowledge as it relates to explosives;
- have a legitimate reason for selling explosives;
- have made adequate arrangements for the safe and secure handling and storage of the explosives; and
- have made arrangements to ensure that only trusted and competent employees have access to the explosives.

## What explosives can be sold?

In order for an application to be considered, it is important that the particular details of the products to be sold (particularly high explosives and detonators) are accurately specified. Applicants should ensure that they refer to products by their authorised names, and include the Classification Code and United Nations (UN) number.

Licences may include any conditions considered necessary by the Chief Officer and holders are not permitted to sell unauthorised explosives.

An Explosives Supply Licence **is not** required for the sale of:

- Sparklers
- Cartridges for safety devices
- Cartridges for nail guns
- Emergency devices
- Ammunition (a person must be authorised under the *Firearms Act 1973* to sell such items)

The sale of authorised explosives to overseas consignees will require possession of an Explosives Import / Export Licence.

## Supply of explosives without having an Explosives Supply Licence

Companies / individuals who supply explosives under any of the following explosives licences do not require to hold an Explosives Supply Licence:

- Explosives Import/Export Licence where the supply is to a consignee outside of Australia
- Explosives Manufacture (MPU) Licence where the explosives are manufactured from constituents in a mobile processing unit
- Explosives Transport Licence where transport is to the consignee of the explosives
- Explosives Driver Licence when the driver is transporting explosives to the consignee of the explosives in a vehicle covered under an Explosives Transport Licence

## Storage of explosives under an Explosives Supply Licence

Where explosives are to be stored under an Explosives Supply Licence the holder must also possess an Explosives Storage Licence which will specify the types and quantities of explosives permitted to be stored. Refer to the Resources Safety website for the relevant application form and guidance material.

The only exception is for facilities such as gum stores which will require an Explosives Supply Licence but may store not more than 15kg of ammunition propellant powder (excluding that contained within ammunition) and not more than 4kg of black powder without the need for an Explosives Storage Licence.

## Special provisions for the sale of explosives

The granting of an Explosives Supply Licence imposes a number of responsibilities on the licence holder, including:

- maintaining records of all sales for a minimum of two years and the ability to identify theft or loss
- supplying only to authorised persons over 18 years of age
- not supplying explosives in damaged packaging
- not displaying live explosives for sale on any premises

## Reference material

Further information can be found at:

- *Dangerous Goods Safety Act 2004*
- *Dangerous Goods Safety (Explosives) Regulations 2007*
- *Dangerous Goods Safety (Security Risk Substances) Regulations 2007*

(available free on the State Law Publisher's website at [www.slp.wa.gov.au/statutes](http://www.slp.wa.gov.au/statutes))

- Application for an Explosives Storage Licence, ETS REV 2

- Application form for a Dangerous Goods Security Card (forms are available at participating Post Offices)
- Guidance material on obtaining a security clearance and Dangerous Goods Security Card
- Guidance note X07/08 - Storage of explosives (available from the Resources Safety website at [www.dmp.wa.gov.au/ResourcesSafety](http://www.dmp.wa.gov.au/ResourcesSafety))
- Australian Standard 2187.1-1998, Explosives — storage, transport and use — Part 1: Storage (copies of Australian Standards are available from SAI Global, 165 Adelaide Terrace, East Perth WA 6004. Phone: 13 12 42 or [www.saiglobal.com/shop](http://www.saiglobal.com/shop))

# Security clearances

Access to explosives and security risk substances (SRS), such as some formulations of ammonium nitrate, is now strictly controlled in Western Australia. The new Dangerous Goods Safety (Explosives) Regulations 2007 are more rigorous across all aspects of explosives storage, handling and transport and in particular incorporate many of the security provisions negotiated under the Council of Australian Governments (COAG) agreement of 25 June 2004 on counter-terrorism measures.

It is now a requirement that licence holders and people with unsupervised access to explosives or SRS possess a security clearance. Key features of the assessment process are high level identity checks to confirm the status of applicants as well as national criminal history record checks including a national probity clearance.

As a means of proof of a valid security clearance, individuals will be issued with a photographic Security Card valid for 5 years, and it will be subject to renewal. The Security Card will allow portability of security clearance between employers.

Accordingly, **persons who wish to apply for an Explosives Supply Licence must first make separate application for a Dangerous Goods Security Card.** Applications from an incorporated body or a partnership must specify one individual who is concerned in the management of, or employed by, the body or partnership who will be responsible for the safety and security of any explosive possessed by the body or partnership under a licence issued to it. This person **must hold** a current WA Dangerous Goods Security Card and their details will also appear on the licence. Alternatively, the nominated person may possess a mutually recognised security clearance from another State of Australia as specified under the Dangerous Goods Safety (Explosives) Regulations 2007.

More specific details relating to security clearances are available on the Resources Safety's website and application forms can be obtained from and lodged at participating Post Offices around Western Australia. Your

application for an Explosives Supply Licence cannot be processed unless the security clearance aspects have been addressed.

**An Explosives Storage Licence is only valid while the security clearance of the individual or authorised person named in the licence, remains current.**

## Mutually recognised security clearances

Western Australian explosives regulations have mutually recognised various current explosives and Security Sensitive Ammonium Nitrate (SSAN) licences/permits issued by another State/Territory of Australia as being valid security clearances in this State. This does not apply for permanent residents of WA with more than 3 months residency. These are detailed in the following table:

State/Territory	Legislation
New South Wales	Explosives Regulations 2005
Queensland	Explosives Act 1999
South Australia	Explosives (Security Sensitive Substances) Regulations 2006
Tasmania	Security Sensitive Dangerous Substances Act 2005
Victoria	Dangerous Goods (Explosives) Regulations 2000 Dangerous Goods (HCDG) Regulations 2005
Northern Territory	None applicable
Australian Capital Territory	None applicable

Applicants from interstate, who do not possess a mutually recognised security clearance will be required to obtain a WA Dangerous Goods Security Card in order for this application for licence to proceed.

## Applicant details

Licences can only be granted to an individual, a body corporate or a partnership. An application from a body corporate must be in the name as described on the certificate of incorporation, and a copy of the certificate is to be provided with the application.

The following are also recognised as corporate bodies:

- Federal or State Government Departments
- Local Government authorities (cities, towns, shires)
- some semi-government organisations (e.g. Water Corporation, Western Power)

Where an unincorporated body owns/operates/leases premises or a site, or undertakes an activity (and does not wish, or is not eligible, to become incorporated (i.e. small businesses, associations, etc.) an eligible individual person must be nominated to be the applicant.

An application from a partnership must include:

- a certified copy of evidence of the partnership; and
- a statutory declaration from **each** partner stating:

- the name of the partnership
- the name, home address and contact details of all partners; and
- business in which the partnership is engaged.

The licence will be granted in the name of the partnership.

Applications may be received in respect to premises that are operating under a trust. The licence cannot be granted to a trust, but can be granted to, as an example, 'The trustees of the ABC Trust'. Applications from trusts must include:

- a certified copy of a document which states the name of trust; and
- the name, home address and contact details of **at least one of the trustees**.

Licences cannot be granted to business names or trading names.

Please ensure that a contact number is provided in case the Departmental assessor needs to clarify matter or seek additional information. Registered business address is mandatory and may be supplemented with a post office address.

## Integrity information

The regulations require that all individuals who apply for any type of explosives licence must disclose to the Chief Officer:

- details of any relevant offence of which the person has been convicted; and
- details of any charge of a relevant offence against the person that is pending.

The term 'relevant offence' means any of the following:

- an offence against the *Dangerous Goods Safety Act 2004* and regulations;

- an offence against a law of another place that substantially corresponds to the *Dangerous Goods Safety Act 2004* and regulations; or
- an offence against a law of this State or another place, an element of which is the handling, storage or transport of explosives.

Two questions on this matter are contained in the application form and answers in the affirmative to either question must be supported by a separate sheet briefly describing details of the offence and/or charge including places, dates and penalties.

## Location of premises

Adequate information must be provided in the application to enable the identification and exact location of the premises where supply of explosives is to occur. For many licence holders these premises will be either in the Perth Metropolitan Area or in regional towns throughout Western Australia. A number of companies operate out of State explosives facilities (i.e. explosives reserves).

Adequate land title information must be provided to enable the precise location of the premises for prelicence assessment and for future inspection purposes. Applicants must wherever possible provide Global Positioning System (GPS) coordinates that may be specified as:

- longitude/latitude (geographic) coordinates using the Geocentric Datum of Australia 1994 (GDA94); or

- eastings/northings (projected) coordinates which should be in Map Grid of Australia (MGA94) metres east (X) and metres north (Y) and specify the zone.

For example, GPS coordinates for ABC Explosives Storage Site - Geographic: 121°29'28"E, 30°44'24"S (or in decimal degrees 121.4913°E, 30.7399°S).

Projected: 355574.17, 6598246.30, zone 51

Complimentary site information can include certificate of title (CT) number, mine site tenement number, Reserve number/name (e.g. 38575/Baldivis, 3540/Kalgoorlie).

Prior to a licence being granted, premises may be inspected. Licensed premises are subject to ongoing inspections to ensure that all storage and sales are in accordance with the regulations.

## Storage facilities, fire protection and security

The explosives to be sold may either be stored:

- in approved receptacles at the principal business address; or
- in complying explosives magazines at another approved location, such as an explosives reserve.

For storage that is at the principal business address, the following details are to be provided:

- a detailed and scaled site plan covering the location of the building to all other buildings and boundaries on the site, as well as buildings and roads external to the site to a distance of 50 metres;
- the location and description of any dangerous goods stored on site; and
- the internal layout of the building being used indicating all openings, fire protection (extinguishers, alarms, etc.), security arrangements

and places that are accessible to the public. As a minimum, there must be a 60B dry chemical powder fire extinguisher in a readily accessible location to the proposed explosives storage.

For storage that is in magazines at another location, the following information is to be provided:

- confirmation that complying magazines are constructed to Australian Standard AS 2187.1-1998, or an approved equivalent;
- a scaled site plan showing the location of all explosives and detonator magazines, separation distances to other buildings and boundaries; and
- security arrangements that are or will be in place.

Unless otherwise specified, all storage of explosives must be covered under a separate Explosives Storage Licence.

## Transitional provisions

There is a transition phase of 12 months from the commencement date (1 March 2008) of the Dangerous Goods Safety (Explosives) Regulations 2007. During this period, the following matter takes effect:

- at commencement date the holder of a current Licence to Sell Explosives (issued under the repealed Explosives and Dangerous Goods (Explosives) Regulations 1963 is taken to hold an Explosives Supply Licence under the new regulations until such time as the licence expires.

In addition:

- a licence can be renewed without the need for the licensee if an individual, or the nominated person is a body corporate or partnership to hold a WA Dangerous Goods Security Card (DGSC). However, if a DGSC is not obtained by the individual named in the licence before the end of the 12 month transition period the Explosives Supply Licence will cease to have effect.

After the transition period, an Explosives Supply Licence is only valid while the security clearance of the individual named in the licence remains current.

## Application form

Complete the application section, including the checklist and attach all the required information.

**Lodgement of an incomplete application may increase the time it takes to issue you with a licence and deficient applications may be returned to the applicant.**

**NOTE: Please refer to the schedule of fees on the Resources Safety website for current fee applicable to this licence application.**

### Contact details

Tel: (08) 9358 8001  
 Fax: (08) 9358 8000  
 Email: [rsdclientservices@dmp.wa.gov.au](mailto:rsdclientservices@dmp.wa.gov.au)  
 Website: [www.dmp.wa.gov.au/ResourcesSafety](http://www.dmp.wa.gov.au/ResourcesSafety) for fees, forms, FAQs, guidance material and publications





**Government of Western Australia  
Department of Mines and Petroleum  
Resources Safety**

# Application for an explosives supply licence

*Dangerous Goods Safety Act 2004*  
**Dangerous Goods Safety (Explosives) Regulations 2007**

ABN: 69 410 335 356

Application no. *(office use only)*

ESL



## 1. What are you applying for? (please tick one)

New licence       Additions or amendments

Please indicate the licence number

## 2. Applicant details

Please tick one of the following boxes and complete the relevant sections below:

Body corporate       Partnership       Individual       Trust

Body corporate (name as shown on certificate of incorporation)

ACN

- Individuals
- Partnerships (names of all partners)
- Trusts (name of at least one trustee)

Family name	Given names

(if insufficient space please attach a separate sheet)

An application from a partnership must include:

- a certified copy of evidence of the partnership; and
- a statutory declaration from each partner stating:
  - the name of the partnership
  - the name, home address and contact details of all partners; and
  - the business in which the partnership is engaged

An application from a trust must include a certified copy of a document which states the name of the trust

Name of the registered business or firm, partnership or trust

**Contact details** (all applicants)

Phone  Facsimile

Mobile  Email

ABN

**Business street address** (mandatory)

Unit no.  Street no.  Lot no.  Street

Town/suburb  State  Postcode

**Postal address** (complete if different from above)

Unit no.  Street no.  Lot no.  Street

PO box no.  Town/suburb  State  Postcode

**3. Authorised person** (mandatory if applicant is body corporate or partnership)

Applicant must nominate a person who is responsible for the safety and security of the explosives to be covered by the licence.

Position held

Family name	Given names	Date of birth
<input type="text"/>	<input type="text"/>	<input type="text"/>

Motor driver's licence no.

Expiry date  /  /  State where issued

**Street address**

Unit no.  Street no.  Lot no.  Street

Town/suburb  State  Postcode

Phone  Facsimile

Email  Mobile

**4. Integrity information**

The following questions must be answered by:

- the applicant if an individual; or
- the authorised person nominated at part 3 above

Family name	Given names
<input type="text"/>	<input type="text"/>

Have you been convicted of any relevant offence?  Yes  No

Do you have a charge of a relevant offence pending against you?  Yes  No

If you answered 'yes' to either of the above questions please attach a separate sheet with details of your full name, date of birth, description of offence and/or charge, places, dates, penalties etc.

Signature  Date signed  /  /

## 5. Security clearance details

Completion of this section is mandatory for either an individual applicant or the person named in part 3.

WA Dangerous Goods Security Card number  Expiry date / /

**Or**

The name of the mutually recognised security clearance from another State/Territory of Australia.

Licence / permit/description

Licence/permit number

Expiry date / /  State issued

A certified copy of the licence/permit must be attached to the application.

## 6. Location of explosives storage

Will explosives actually be stored on these premises?  Yes  No

If 'No', move directly to Part 7. If 'Yes', where will the explosives be stored? (please tick one box)

at principal business address; or  at another place

**For the location where explosives are to be store.** (please tick one box)

Explosives Storage Licence no required

Explosives Storage Licence held

Application for Explosives Storage Licence lodged with Resources Safety but licence not issued

Application for Explosives Storage Licence has not been lodged with Resources Safety

Please complete the following details in relation to the site where explosives are to be stored.

Property trading name   
(if applicable)

### Explosives storage address

Unit no.  Street no.  Lot no.  Street

Town/suburb  Postcode

Site phone  Site fax

Site email

### Land title information

Certificate of title (CT) number

Reserve name or number (e.g. Baldivis or Kalgoorlie)

**Building details (where explosives are stored)**

Briefly describe the building where the explosives will be stored

Describe the receptacle where the explosives will be stored

Describe security arrangements

Has the local Fire Authority been notified of the location, type and quantity of explosives to be stored at these premises?  Yes  No

What is the separation distance to the closest flammable liquid storage or source of fire?  m

Is there at least one 60 B dry chemical powder fire extinguisher provided in a readily accessible location to the proposed explosives storage?  Yes  No

**Plans**

A scaled plan is required of the premises or explosives facility where explosives are to be stored. Where explosives receptacles are located within a building, the plan must show all doors, windows, public access areas, fire extinguishers and dangerous goods storages. Distances to boundaries and roads and identification of activities on adjacent premises must also be shown.

**7. Product details**

**Explosives** (including detonators)

Types of explosives that will be stored and sold	Classification Code	UN No.	Maximum quantity (NEQ) - explosives (kg) - detonators (units)

\* NEQ - refers to Net Explosives Quantity to be stored at any one time.

**8. Who can we contact with any queries regarding the application?**

Name

Phone  Facsimile

Email

