



Request for access to mine plans – application form

THIS FORM TO BE COMPLETED BY THE CURRENT MINE OWNER, DULY APPOINTED REGISTERED MANAGER OR EXPLORATION MANAGER, OR ANY OTHER PERSON IF THEY PROVIDE WRITTEN PERMISSION FOR ACCESS TO MINE PLANS FROM THE CURRENT MINE OWNER, REGISTERED MANAGER OR EXPLORATION MANAGER.

NOTE: ALL OTHER APPLICANTS ARE TO SUBMIT A FREEDOM OF INFORMATION APPLICATION.

Part 1 – Applicant details	
Name	
Position	
Telephone and email	
Name of current mine owner	
Mining tenement number	
Mine operator (if different to mine owner)	
Are you the current mine owner, directly employed by the current mine owner, or duly appointed Registered Manager or Exploration Manager	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, have you attached a signed authority from the current mine owner, or duly appointed Registered Manager or Exploration Manager	Signed authority provided <input type="checkbox"/> Yes <input type="checkbox"/> No

Part 2 – Search Details (provide as much detail as possible – attach further information to this application if necessary)	
Name of mine / project	
Coordinates (GDA94 or MGA with zone)	
Old tenement numbers	
Open Pit / Underground	
Location: distance/direction from nearby towns	
Dates worked	
Prior tenement holders/operators	
Type of information required	
Reason mine plans requested	Safety management <input type="checkbox"/> Yes <input type="checkbox"/> No If no, state reason:

Part 3 – Applicant declaration	
<p>I declare that I am the current mine owner, work directly for the current mine owner, or am the duly appointed Registered Manager or Exploration Manager; OR have provided a signed authority from the current mine owner, Registered Manager or Exploration Manager AND that the request is made for safety purposes.</p>	
..... Applicant signature Date

Lodgement of form by post:
 GIS Analyst
 Resources Safety
 Department of Mines and Petroleum
 100 Plain Street, EAST PERTH WA 6004

Lodgement of form in person:
 GIS Analyst
 Resources Safety
 Department of Mines and Petroleum
 Level 1, 303 Sevenoaks Street,
 CANNINGTON WA 6107

Lodgement of form by email:
rsdmineplans@dmp.wa.gov.au

For further information, please contact the Resources Safety GIS Analyst on (08) 9358 8115.

OFFICE USE ONLY**Approval process for providing plans outside FOI**

Confirm mining tenement number	
Confirm mine owner	
Confirm whether applicant is the current mine owner, an employee of the current mine owner or duly appointed Registered Manager or Exploration Manager	Signed authority required <input type="checkbox"/> Yes <input type="checkbox"/> No
If none of the above, has a signed authority from the current mine owner, Registered Manager or Exploration Manager been provided	Signed authority received <input type="checkbox"/> Yes <input type="checkbox"/> No
Confirm reason for request	Safety management purposes <input type="checkbox"/> Yes <input type="checkbox"/> No
Is application approved (under delegation from the State mining engineer) on the grounds there is satisfactory evidence for the mine plan(s) to be provided outside the FOI process	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, state date applicant was advised to submit an FOI application	
Date copy of the Request for access to mine plans – application form was passed to FOI Officer	

Search process

MINEDEX site code for mine	
Check index cards	
Check for locality maps	
Bewick moreing cards	
Check mine plan database	

Search results

Prepared by	
Request stored at	\\Rsdgis01\Mine Plans\Searches
Date plan(s) supplied	
Media supplied (CD/email etc.)	
Comments:	