



Government of **Western Australia**
Ministerial Advisory Panel

"Advising on Best Practice Safety Regulation"

AGENDA

Best Practice Safety Strategies Work Group

Date:	Thursday 12 August 2010	Time:	2pm – 5pm
Venue:	Conference Room 1 – Level 8 South Mineral House - 100 Plain Street, East Perth		

Item No.	Item	Who
1.	Confirm minutes and actions from previous meeting	Project Director
2.	Safety KPIs for industry and the regulator	Mike Rowe
3.	<i>Next Meeting: 12 August 2010; 2pm-5pm</i>	

Information Papers:

- Performance Report – DRAFT
- Proposed Performance Indicators for Industry & Regulator (CME)



File No:

Best Practice Safety Strategies Working Group MEETING MINUTES

Date:	Thursday 12 August 2010	Time:	2:00pm to 5:00pm
Venue:	Conference Room 1 – Level 8 South Mineral House - 100 Plain Street, East Perth		

PRESENT:

Mr Mark Filtness	Vice President - Health, Safety & Environment WAIO, BHP Billiton Iron Ore, Chamber of Minerals and Energy (CME)
Ms Alyson Vinciguerra	Manager HSE, DBP, Australian Pipeline Industry Association Ltd (APIA)
Mr Damien Montague	Policy/Research Officer, Association of Mining and Exploration Companies (AMEC)
Mr Gary Wood	Secretary, CFMEU Mining and Energy Division – WA
Mr Mike Rowe	Director Health Management, Resources Safety, DMP
Mr Simon Skevington	Facilitator, Project Director, Safety Reform, DMP
Mr David Eyre	Project Manager, Safety Reform, DMP
Ms Jennifer Shelton	Project Manager, Safety Reform, DMP

APOLOGIES:

Mr Paul Baker	Organiser, Australian Manufacturing Workers Union
Mr Stephen Price	Secretary, Australian Workers Union
Ms Sue Capper	HSE Manager, ENI Australia, APPEA
Mr Simon Ridge	State Mining Engineer & Director Mines Safety, Resources Safety, DMP

ITEM	ACTION
1. Confirm Minutes and Actions from previous meeting	
<ul style="list-style-type: none">Terms of Reference: Under "Role", to be amended as highlighted:<ul style="list-style-type: none">Identify, agree and prioritise the key issues that need to be addressed for best practice safety (e.g. working in confined spaces), at single fatality or greater risk threshold;Agendas and Minutes to be uploaded to DMP websiteMinister attending Ministerial Advisory Panel on 13 August. At last Group meeting we discussed national OH&S reforms and whether our proposed best practice changes to draft national regulations will be supported by the Minister. This is on the Agenda to be raised at the MAP meeting.	<p>Project Team to amend Terms of Reference, send to MAP for noting, & upload to website with Agendas and Minutes or meetings.</p> <p>Project team to report outcome of MAP discussion with Minister.</p>



ITEM	ACTION
<ul style="list-style-type: none"> The Working Group's comments on the Model Act and Draft Model Mine Safety Provisions need to be consolidated to present a Group view, rather than having separate comments from each peak body. Will await feedback from Simon Ridge following his attendance at the National Mine Safety Framework meeting. 	<p>Simon Ridge to advise on outcome of Group's submission</p>
<p>2. Safety KPIs for industry and the regulator</p>	
<ul style="list-style-type: none"> Model to identify risks, control measures and adequacy of controls. Principal Hazard Management Plans (PHMPs) need to be prepared to a standard - must ensure they comply with regulations and are monitored Deliverables for industry – lodging PHMP (fatalities, control regime, process used to ensure adequacy of controls and process to monitor effectiveness of controls) Regulator's deliverables – field verification of the adequacy of control – perhaps using BHP Billiton-style Performance Standards e.g. isolation Review process versus FARS (Functionality; Availability; Reliability; Survivability) process (assessment). Regulations need to specify frequency of reviews (part 6 – although needs to be significant), but also take account of site changes and technology changes e.g. Collision control Require individuals with appropriate skills Empowering the workforce to raise safety issues – how do we measure this? Consultation needs to be cross-sectional and include individuals from all levels. Consultation in the regulations only refers to the hazards. Interpretation of fatality levels – how do we address this? Will the regulations pick this up? "Cowboy" operators – how do you identify them and then proactively deal with their behaviour? Regulator should be able to contact company and advise what information is outstanding and the process from here. Regulator to provide guidance material. Process to be included in the regulations or mines will not do it. Regulator to then ensure compliance with regulations. Industry to provide evidence – regulator to ensure industry provides evidence The Working Group then identified the key principles that should be covered by safety KPIs for both industry and the regulator. (see Attached) 	<p>(Fatality levels - Await advice from Simon Ridge)</p> <p>Project Team & Resources Safety to develop draft KPIs under the key principles</p>
<p>8. Next meetings</p>	
<ul style="list-style-type: none"> Mon 23 August 2010 9.00am – 11.30am Wed 1 Sep 2010 9.00am – 12.00pm 	



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Key Principles for Safety Performance Indicators

INDUSTRY PERFORMANCE MEASURES	REGULATOR PERFORMANCE MEASURES
Identified all Principal Hazards at a single fatality level and lodged Principle Hazard Management Plan (PHMP) with the regulator.	Every mining/exploration operation has submitted a PHMP as per specified requirements and within required timeframe.
PHMP prepared and submitted in compliance with the regulations and demonstrates the consultation mechanism used (appropriate cross-section of workforce).	Ensured that: <ul style="list-style-type: none">the process for identifying, controlling and reviewing Principle Hazards complies with regulations.an effective consultation process was used and that an appropriate cross-section of workforce was involved.
Tested and verified the implementation and adequacy of the Critical Controls identified in the PHMP. Evidence available on request by regulator.	Field verification of implementation and effectiveness of PHMP, including adequacy of controls – at least 1 per year per site.
	Provide industry with the guidance, tools and education on how to undertake the above processes.