

## Commitment to a Safe and Healthy Workplace

NMTAFE is committed to providing and maintaining healthy and safe working environments for all staff, students, contractors and visitors and to maximize opportunities for continuous improvement in safety performance.

Safety and health at work is both an individual and a shared responsibility of all employees, students, contractors and visitors. Everyone in our workplace should feel confident to report hazards and accidents and take steps to minimise any risks.

NMTAFE delivers training across a broad range of industry sectors including those that operate in high risk environments, and our commitment to OSH reinforces the priority and value that Western Australian industry requires in its workplace.

In return, the leadership team commits to:

- providing skills development needs for a diverse group of learners which emphasises the criticality of safe working environments
- having a positive safety culture and strong safety management system that encourages and supports
  us all to apply relevant procedures and processes to protect ourselves and others from harm
- providing and promoting resources, support and mandatory training so we can all carry out our work safely and achieve safety outcomes
- encouraging a culture of hazard awareness and personal accountability
- developing, implementing and reporting on an annual OSH Plan
- holding safety discussions at division meetings
- encouraging open, honest and effective consultation and communication between managers, staff and OSH representatives to achieve a common understanding of and resolution to OSH matters
- ensure OSH inspections and hazard/accident/incident reporting is timely and monitored by Corporate Executive and the Governance Committee so that:
  - risks to safety, health and wellness are identified and assessed
  - hazards are eliminated or risks mitigated to a reasonably practicable level
  - investigations identify root causes and appropriate actions are taken to prevent recurrences
  - a 'no blame' approach is adopted during investigations
  - those who provide services to us adhere to our safety procedures
- supporting the Strategic OSH Committee, campus OSH Committees and elected OSH representatives so that:
  - they have the support and time to complete safety and health related tasks
  - reported safety and health matters are resolved in a timely and practicable way.

Managing Director Michelle Hoad 29 October 2019

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