

Daily well activity report example

Headlines:
Overview of
the project

Summary of the
activities

Safety information

Detailed
operations. This is
assessed against
the requirements in
the permissioning
document (WMP)

WELL INTERVENTIONS ACTIVITY REPORT NO. 3				
GENERAL INFORMATION				
WELL NAME:		RIG:		
REPORT DATE:	16-Feb-23	PERMIT / LICENSE:		
ACTIVITY DATE:	15-Feb-23	RT ELEVATION (m GL):	5.50	
SURFACE LOCATION:		MAASP:	-	
DAILY COST (\$):		LAST CASING:	7"	
CUM COST (\$):		SET DEPTH (m MDRT):	3,050.0m MDRT	
COMPANY SITE SUPERVISOR:		MAX DEVIATION:	27.8° @ 1,579.5m MDRT	
COMPANY OTHER PERSONNEL:		INITIAL DAILY PRESSURE READINGS @ 06:00 (psi)		
RIG MANAGER:		SITP	SIPCP	SIICP
RIG HSE OFFICER:		2237.0	3.7	N/A
SUMMARY OF 24HR OPERATIONS:	Run #3: Run 2x Datacan Quartz downhole gauges and performed static gradient survey. Secured well.			
OPERATIONS NEXT 24HRS:	Perform bullhead well kill. Run #4: Run 2.313" PX plug body and set in X landing profile. Run #5: Run P prong and set in PX plug body. Run #6: Run 2.30" Junk Catcher and install above PX plug. Inflow test deep set plug. Fill tubing with treated water and pressure test plug.			
HSE INFORMATION				
ISSUES:	No accidents or incidents.			
OPERATIONS 0:00 to 24:00				
START	END	HOURS	ACTIVITY DESCRIPTIONS	
5:30	6:00	0:30	Signed in at [redacted] Attended Operations morning meeting.	
6:00	6:15	0:15	Processed PTW and CSE.	
6:15	6:30	0:15	Travelled to location at [redacted]	
6:30	6:45	0:15	Gas tested wellhead and cellar area. Recorded wellhead pressures. SITHP = 2237.0psi, SIPCP = 3.7psi and SIICP = 19.0psi.	
6:45	7:15	0:30	Picked up lubricator and made up toolstring	
7:15	7:30	0:15	Reviewed program and held JSA.	
7:30	7:45	0:15	Prepared 2x DataCan Quartz downhole memory gauges set with 1 second sample rate. <u>Distances on toolstring:</u> Bottom bull nose to bottom gauge port = 26mm. Bottom gauge serial #197410. Bottom gauge port to top gauge port = 513mm. Top gauge serial #234551. Made up downhole gauges to toolstring. Zeroed toolstring to ground level. Picked up toolstring and lubricator. Made up to QTS and pressure tested QTS to 3,000psi.	
7:45	15:00	7:15	SL RUN #3: RIH 2x DataCan Quartz downhole memory gauges to 2,962.6m MDRT (perforation mid point), and conducted SGS whilst POOH over 15 x sample points as per program. Refer to completed SGS run sheet for full details of station stop depths and durations.	
15:00	15:30	0:30	POOH 2x DataCan Quartz downhole memory gauge into lubricator. Shut in well on SV, UMV and LMV. Bled off pressure, broke out lubricator and laid out the toolstring. Laid out lubricator and crane.	
15:30	16:00	0:30	Downloaded downhole gauge data and confirmed data quality. Sent downhole gauge data to town. Secured well with QTS night cap installed on WLBOP. Pressure tested night cap to 3,000psi - GOOD TEST!	
16:00	16:15	0:15	Travelled back to [redacted]	
16:15	17:30	1:15	Processed reports and checked email.	
17:30	18:00	0:30	Attended Operations afternoon meeting. Signed out at [redacted]	
18:00			SDFN.	
			Concurrent Activities:	
			[redacted] water delivery.	
NOTES:				

Indication of
compliance