

To satisfy the requirements of section 104(1)(b) of the *Petroleum (Submerged Lands) Act 1982*, the registered holder(s) must, prior to submitting any application for Consent to Surrender (whole) or Consent to Surrender (a part), notify the Minister in writing of their intention to seek such a surrender.

A complying application must be made in the approved manner by completion of this form and include the submission of complete and comprehensive attachments providing the information detailed below. The application cannot be considered compliant without the required information and may be REFUSED if incomplete.

Accompanying information required:

- Decommissioning Safety Case in accordance with the requirements of the Petroleum (Submerged Lands) (Management of Safety on Offshore Facilities) Regulations 2007.
- Decommissioning Environment Plan in accordance with the requirements of the Petroleum (Submerged Lands) (Environment) Regulations 2012.
- Evidence of compliance with any instrument from the Minister, in accordance with section 94 of the *Petroleum (Submerged Lands) Act 1982*, to publish the licensee's intention to apply for consent to surrender the licence (as to whole or a part) as required.
- Detailed decommissioning program of works indicating if the below ground piping is to remain in situ or to be removed, a comprehensive schedule for the removal process and disposal of all above and/or below ground piping and infrastructure.

Timing of submission of application:

To allow for timely approval and consideration of factors such as safety and environmental assessment, it is recommended that applications be submitted **3 months** prior to the intended decommissioning commencement schedule.

Notes:

- Where additional information is required to be entered on the form, (eg Company Names, etc) please use an Appendix and submit online with this form.
- Ensure the requirements of the following have been actioned as required:
 - *Petroleum (Submerged Lands) Act 1982*.
 - Petroleum (Submerged Lands) (Environment) Regulations 2012.
 - Petroleum (Submerged Lands) (Management of Safety on Offshore Facilities) Regulations 2007.
 - Petroleum (Submerged Lands) (Occupational Safety and Health) Regulations 2007.
 - Petroleum (Submerged Lands) (Pipelines) Regulations 2007.
- An approval issued by the Executive Director, Petroleum Division, does not remove any obligations you may have under other legislation or regulation.

SUBMISSION OF APPLICATION

Application, together with any accompanying information, should be submitted online through the Petroleum and Geothermal Register (PGR).