



Provisional improvement notice for use by safety and health representatives

Before issuing a provisional improvement notice, a qualified safety and health representative must consult with the person who is to be issued with the notice, and if there is any other safety and health representative for the mine concerned, consult with another representative for that mine so far as it is reasonably practicable to do so (section 31BH of the *Mines Safety and Inspection Act 1994*).

This provisional improvement notice is issued by a qualified safety and health representative in accordance with section 31BG of the *Mines Safety and Inspection Act 1994*. Failure to comply with this provisional improvement notice, subject to any review by an inspector, is an offence under section 31BL of the Act.

1. Issued to (name, company, address)

2. In relation to the following matter or activity

Location

Date / / Time (24hr)

3. I (insert name)

am the elected safety and health representative for this mine or mines or a group of employees pursuant to a scheme under section 55A of the Act. I am qualified under section 31BF to issue this notice.

4. I have formed the opinion that you (a) are contravening, or (b) have contravened, in circumstances that make it likely that the contravention will continue or be repeated.

Section and/or **Regulation** of the *Mines Safety and Inspection Act 1994/Regulations 1995*

5. The grounds for this opinion are

6. You are required to remedy the contravention or the matters or activities occasioning the contravention or likely contravention by no later than

Date / /

7. Note: This remedial period must be more than 7 days from the date of issuance of this notice.

8. I have consulted with another safety and health representative (if there is another safety and health representative for the mine or the group concerned, so far as is reasonably practicable)

No Yes If yes, name of safety and health representative consulted

9. (Optional) Under section 31BJ of the Act I direct you as follows

Safety and health representative's signature

This notice, or a copy of it, must be displayed on notice boards so as to be accessible for perusal by employees, and a copy attached to the mine record book

REFER TO REVERSE SIDE FOR NOTES

Address: 100 Plain Street, East Perth WA 6004
Email: MinesSafety@dmp.wa.gov.au
Website: www.dmp.wa.gov.au/ResourcesSafety

Right of review

Under section 31BN the person issued with this notice, the principal employer or the manager of a mine may, in writing, seek to have the notice reviewed by an inspector. The relevant inspectorate must receive the request to review this notice before the remedy date indicated on the notice. The written review request may be delivered by hand, posted, emailed or faxed to the contacts on the right.

In the case of review, an inspector may affirm the notice, affirm and modify the notice, or cancel the notice.

Issue of provisional improvement notice

Under section 31 BG of the Act, if the notice is issued to an employee then the qualified safety and health representative must also provide a copy to the manager as soon as practicable.

Perth inspectorate

Telephone: +61 8 9358 8079
Facsimile: +61 8 9358 8000
Email: perth.inspectorate@dmp.wa.gov.au

Street address: 303 Sevenoaks Street,
Cannington WA 6107
Postal address: 100 Plain Street, East Perth WA 6004

Kalgoorlie inspectorate

Telephone: +61 8 9021 9430
Facsimile: +61 8 9021 7670
Email: kalgoorlie.inspectorate@dmp.wa.gov.au

Street address: Cnr of Broadwood and Hunter Streets,
Kalgoorlie WA 6430
Postal address: Locked Bag 405, Kalgoorlie WA 6433

Collie (includes Karratha) inspectorate

Telephone: +61 8 9734 1222
Facsimile: +61 8 9734 1606
Email: collie.inspectorate@dmp.wa.gov.au

Street address: 66 Wittenoom Street, Collie WA 6225
Postal address: PO Box 50, Collie WA 6225

For inspector's use in case of review

Affirm this notice
(by issuing an improvement notice)

Affirm and modify this notice
(by issuing an improvement notice)

Cancel this notice

Name

Signature

Date / /