



How can managers and supervisors support safety and health representatives?



Allocate sufficient time and resources

- Provide access to email, internet and print facilities
- Schedule time for inspections and the preparation and delivery of safety and health meetings
- Allow time for familiarisation with safety and health issues to enable informed input and learnings to be shared with their workplace

Involve them in your site's investigation process

- Provide training in your site's investigation methods to enable effective participation
- Request their participation in site investigations
- Utilise them to communicate incident findings to the workforce

Encourage learning and interaction

- Notify them of inspectors' visits and make time available to accompany on inspections and audits
- Promote their attendance at safety and health roadshows or events
- Provide access to safety and health guidance materials

Increase opportunities for effective communication

- Advise them of intended changes to the workplace that could affect workers' safety and health
- Consult with them regarding hazards and incidents in the workplace and proposed controls
- Educate and encourage their participation in the safety and health resolution processes

